

Final Evaluation Form- LEI 3921 Field Experience

Student's Name _____ Date of Evaluation _____

Agency's Name _____

Evaluator's Name _____ Phone No. _____

Please circle the points assigned, with 1 being the lowest and 5 being the highest score. This evaluation will count as 10% of the student's final grade for the course. (Each question is worth up to 5 points with the highest total score being worth up to 50 points.) **Note: If student is still completing hours it is permissible to project score.**

1. **Appearance**- Did the student dress appropriately?

1 2 3 4 5

2. **Absences**- Deduct half a point for each unexcused absence from the agency at scheduled times.

1 2 3 4 5

3. **Tardiness**- Deduct half a point for every unexcused tardiness.

1 2 3 4 5

4. **Professional Attitude**- Did the student show sincere interest in the field experience?

1 2 3 4 5

5. **Responsibility**- Did the student accept responsibility for activities and duties assigned?

1 2 3 4 5

6. **Enthusiasm**- Did the student convey the importance of agency's mission to staff and participants?

1 2 3 4 5

7. **Judgment**- Did the student make sound decisions about work related matters?

1 2 3 4 5

8. **Adaptability**- Did the student adapt to the situation and make changes as necessary?

1 2 3 4 5

9. **Independence**- Did the student show initiative and work with minimum supervision?

1 2 3 4 5

10. **Organizational Ability**- Was the student prepared and able to complete detailed plans?

1 2 3 4 5

TOTAL (Please add all scores together) _____

Optional Comments:

Please mail to: Dr. Douglas DeMichele, University of Florida, Department of Tourism, Recreation and Sport Management, PO Box 118208, Gainesville, FL 32611-8208. Or Fax to 392-7588.