

SPM Special Course Registration Form

Use this form to register for courses listed on page 2. Registration and completion of this form must be submitted by the mid-point of the desired semester of enrollment. Students must have registered for at least one credit hour in any course before the Drop/Add period begins or they will be assessed a late fee when they are registered. Please fill out this form completely, obtain all required signatures, and email it to the Graduate Program Assistant. You may also submit a hard copy to the Graduate Program Assistant located in FLG 330.

Student Registration Information

Name: _____ UFID: _____
 UF Email: _____ Phone: _____
 Course Number: _____ Credits: _____ Semester: _____ Year: _____ EEP Student: yes no

*I understand it is my responsibility to clear all registration holds before submitting this form: **check here***

*I understand that I will NOT be registered for this course if I have current registration holds: **check here***

I understand what is expected of me in order to complete the course as outlined and agree to meet with the instructor as scheduled.

Student Signature: _____ Date: _____

Faculty Supervisor Information

Please also complete the required outline of Independent Study, Supervised Readings or Research, located on pg. 3. The outline should include: learning goals and objectives; products of the study (e.g. literature review, annotated bibliography, etc.); timeline and meeting schedule. The signature(s) below indicate that your supervisor has approved the project described in the proposal.

 Course Supervisor's Name and UFID

 Course Supervisor's Signature Date

 Committee Chair (If different)

 Committee Chair's Signature Date

Faculty Eligibility: Faculty at the rank of assistant professor or higher and faculty at rank of lecturer may supervise independent study.

<u>Office use only:</u>	Section number:	Registration Completed:
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Description of Non-lecture Courses:

SPM 6905—Directed Independent Study (1-5 credits; max: 12 credits) Individual projects under faculty guidance. Letter grade.

SPM 6910—Supervised Research (1-5 credits; max: 5 credits) S/U grade.

SPM 6940—Supervised Teaching (1-5 credits; max: 5 credits) S/U grade.

SPM 6971—Research for Master's Thesis (1-15 credits) S/U grade.

SPM 7900—Readings Course (1-3 credits)

HLP 7979—Advanced Research (1-12 credits) Research for doctoral students before admission to candidacy. S/U grade.

HLP 7980—Research for Doctoral Dissertation (1-15 credits) *Prereq: Doctoral students admitted to candidacy.* S/U grade.

Graduate Internship/Practicum (SPM 6947/6948): See Internship/practicum packet for registration.

SPM Special Course Outline Form

Use this form to provide the required outline for your Special Course Registration, detailing the key topics, outcomes of the study (e.g. literature review, annotated bibliography, etc.), a timeline and meeting schedule, and learning goals and objectives. Please fill out this form completely and email it to the Graduate Program Assistant. You may also submit a hard copy to the Graduate Program Assistant located in FLG 330.

Student Registration Information

Name: _____ UFID: _____

UF Email: _____ Phone: _____

Course Number: _____ Credits: _____ Semester: _____ Year: _____ EEP Student: yes

Course Instructor:

Key Topics and Course Outcomes

Course Timeline/Meeting Schedule

Learning Goals & Objectives