Writing for Professional Publications

HSC5956 | 3 Credits | Spring 2025

Course Info	
INSTRUCTOR	Liana S.E. Hone, MS, MPH, PhD Office: Florida Gym 75 Office Phone: (352) 294-0547 Email: Ihone@ufl.edu Preferred Method of Contact: Canvas
OFFICE HOURS	By Appointment
LOCATION	Online UF Canvas
TIME	Online, Asynchronous

DESCRIPTION

Procedures and practices in scholarly writing for health-related professional publications, including topic selection, literature searches, internet applications, documentation, manuscript preparation, reasons for rejection, and legal and ethical considerations.

PREREQUISITE KNOWLEDGE AND SKILLS

This course has no prerequisites, but reviewing the recommended materials is strongly encouraged.

REQUIRED MATERIALS

Hoffman, A. (2018). Writing in the biological sciences: A comprehensive resource for scientific communication. **Oxford University Press.** Silvia, P. J. (2015). Write it up: Practical strategies for writing and publishing journal articles. American

Psychological Association.

RECOMMENDED MATERIALS

Graff, G., Birkenstein, C., & Durst, R. (2018). They say, I say. The moves that matter in academic writing. WW Norton & Company.

Silvia, P. J. (2007). How to write a lot: A practical guide to productive academic writing. American Psychological Association.

Zinsser, W. (2006). On writing well: The classic guide to writing nonfiction. New York, NY.

OVERVIEW

The course will focus on the application of the following critical steps to scholarly writing in health-related professional publications: Topic selection, literature searches, note taking and outlining, manuscript preparation,



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aspects of manuscript submission other than the writing itself, including journal outlet selection, and drafting a cover letter, informal and formal critique, informal and formal revision, reasons why manuscripts get accepted and rejected for publication, commenting on others' writing both formally and informally, along with legal and ethical considerations. The course will cover two types of professional publication: (1) systematic/scoping literature review and (2) report of empirical research findings. If you are a PhD student, the goal is to produce a manuscript that is at least close to ready for submission for publication in a scholarly journal. This goal is both ambitious and reachable! If you are an MS student, the goal is to learn the rigor through which professional publications are reviewed so that you can find and apply the most unbiased and evidence-based research in your professional career.

FORMAT

All lectures will be prerecorded. There will be weekly Power Hours, and all MS students must attend one per month (four total over the semester), whereas all PhD students must attend four per month (12 total over the semester). The recorded lectures will be stored in a cloud accessible through Canvas. Our meetings will be highly interactive, with a mixture of lectures, discussions, and "workshop" sessions where you work in pairs or small groups to critique each other's writing with my help. You are expected to view prerecorded lectures and complete required reading prior to our Power Hours.

LEARNING OBJECTIVES

Upon completion of this course, students are expected to successfully:

- 1. Select a topic for academic writing and hone it into a more specific topic.
- 2. Conduct effective literature searches using multiple methods at initial and subsequent stages.
- 3. Develop effective note-taking techniques for documenting literature search results and for ideas regarding manuscript structure and content.
- 4. Differentiate two types of publication: Systematic/scoping literature reviews and reports of empirical research findings.
- 5. Prepare an initial draft of a manuscript.
- 6. Respond to informal critiques from collaborators and revise an initial manuscript draft accordingly.
- 7. Master aspects of manuscript submission other than paper writing, including journal selection and cover letter writing.
- 8. Respond to formal critiques from reviewers and revise a manuscript accordingly.
- 9. Understand reasons why manuscripts are accepted and rejected for publication.
- 10. Comment effectively on others' writing, both informally and formally.
- 11. Write with consideration for relevant legal and ethical considerations.

DEVELOPMENTAL NOTES

This course was developed by Dr. Megan McVay and Dr. Robert Leeman and adapted by Dr. Liana Hone for online MS students and residential PhD students.

Requirements (100%)

PARTICIPATION/ATTENDANCE (10%)

While I will not be taking attendance per se, there will be a course participation component to your grade. You will find it challenging to excel in this course if you do not attend Power Hours. There will be regular Power Hours, and all MS students must attend one per month (four total over the semester), whereas all PhD students must attend four per month (12 total over the semester). These meetings will be highly interactive, with a mixture of instruction, discussions, and "workshop" sessions where you work together to critique each other's writing with my help.

FORMAL COMMENTARY (2 PARTS; 15%)

FORMAL COMMENTARY PART 1 (5%): Select a very recent (i.e., published either online or in a journal issue within the past three years) brief report or full-length empirical paper on a research topic of interest to you. Submit a PDF of the publication that will form the basis for your commentary (Part 2).

FORMAL COMMENTARY PART 2 (10%): Prepare a brief commentary per principles for "Comments on Published Articles" for publication in the journal *The American Psychologist* (i.e., no more than 1000 words not counting title, abstract, and up to 10 APA-formatted references; apa.org/pubs/journals/amp). This commentary (on your previously submitted and approved paper from Part 1) will comprise five main components:

- 1. Brief summary of the published paper, particularly the main findings.
- 2. Discussion of its primary strengths.
- 3. Discussion of its primary weaknesses or limitations.
- 4. Discussion of the implications of the findings reported for research in the field going forward for clinical practice and/or public health.
- 5. Summary and conclusions.

Example: Najman, J.M. (2016). Commentary on Ally et al. (2016*): Can alcohol market segmentation provide a basis for alcohol policy? *Addiction*, *111*(9), 1580-1581.

*Note your selected article will be from the past three years.

INFORMAL CRITIQUES OF MANUSCRIPTS (2 PARTS; 15%)

INFORMAL CRITIQUES OF MANUSCRIPTS PART 1 (5%): You will be asked to complete two informal manuscript critiques in the course. One will be a brief critique of a draft manuscript I send you by Canvas as if I were your colleague asking for feedback regarding a manuscript draft. You will respond via Canvas with an informal 500-word critical summary. Your informal summary will include the following brief components:

- 1. Discussion of its primary strengths.
- 2. Discussion of its primary weaknesses or limitations.
- 3. Description of the changes you recommend focusing on in a subsequent draft.

INFORMAL CRITIQUES OF MANUSCRIPTS PART 2 (10%): The other will be a detailed critique of the initial manuscript draft of your class colleagues. You will provide the same type of 500-word critical summary as in the first assignment and then detailed, substantive changes on the document using tracked changes.

FORMAL MANUSCRIPT REVIEW (10%)

I will send you a completed manuscript draft from your course colleagues for your review as if you were a peer reviewer for a journal. You will read the manuscript carefully and prepare a formal, 750-word critical summary. Your critical summary will include the following brief components:

- 1. Summary of the manuscript, including its potential contribution to the field.
- 2. Discussion of its primary strengths.
- 3. Discussion of its primary limitations and weaknesses.
- 4. Description of the changes you recommend focusing on in a subsequent draft.

You will <u>not</u> provide edits or comments in the manuscript with tracked changes. You will only provide the critical summary, as formal manuscript peer reviews do not typically include tracked changes.

FINAL PROJECT (50%)

Your final project will be a complete, brief report-length manuscript (co-authored with a classmate if you are an MS student; solo-authored if you are a PhD student). As part of this assignment, I will ask you to select a journal outlet for your manuscript and to provide a brief rationale for your choice. The format for the final project will be a 12-page, double-spaced manuscript containing all parts as specified according to APA format, with the page limit including the text of the paper itself (i.e., the Introduction, Methods, Results, and Discussion), not the other parts of the manuscript (i.e., title page, abstract, acknowledgments, tables, figures, and references). Please use 12-point font and 1-inch margins. All three drafts of the manuscript should be completed in the same format. If you are a PhD student, exceptions to the default format can be made with the instructor's permission to match the format of the journal outlet you selected.

FINAL PROJECT OPTION 1: An empirical report describing the results of either primary or secondary data analyses. <u>This option is for PhD students only, though I will make limited (i.e., one per semester) exceptions on a case-by-case basis.</u> If you are a PhD student, should you select this option and do not have data of your own to analyze and write up, you may ask your mentor or another faculty member (I may also be able to contribute data for this purpose). If you are an MS student co-author team, I am happy to contribute data for this purpose—please note this in your FINAL PROJECT PART 1 submission. I recognize that students in the class are likely to be at differing levels regarding their data analytic skills. Thus, there are a few different possibilities in terms of conducting analyses for your manuscript:

- 1. You may construct a simple, straightforward data analytic plan that you can carry out yourself: The statistics need not be complicated for this project. Given the brief report format, all reports should report preliminary/descriptive results, followed by 2-3 primary findings. <u>This is a good option for MS students</u>.
- 2. You may conduct the analyses with the help of a collaborator: A fellow graduate student, post-doc, or another faculty member. However, if you choose this option, you must declare the individual or individuals with whom you will be collaborating. If one or more of these collaborators are not faculty, I will ask you to briefly describe their qualifications (e.g., the coursework they have taken; empirical manuscripts published). Remember that you will be responsible for promptly having these individuals work with you on these analyses. This is a good option for PhD students.

FINAL PROJECT OPTION 2: A report describing the results of a systematic/scoping literature review on a topic of relevance to the department of Health Education and Behavior. <u>This is the preferable option for MS students</u> <u>because you will essentially be conducting a partial, focused systematic/scoping review and a formal review</u> <u>requires at least two investigators to complete</u>. The focus of this review will be the very recent literature (i.e., the past three years) on a topic from a list of topics provided by HEB faculty. The objective will be for you to identify a question broad enough that several research groups have conducted relevant research but narrow enough so that your final report will cover approximately 12-15 papers published in peer-reviewed scholarly journals. For PhD students, with all things being equal, I suggest you choose the empirical paper option. In most cases, it will be more feasible for you to produce an empirical manuscript nearly ready for submission than a systematic review manuscript.</u> Again, a formal, systematic review will require at least one collaborator, so at best, during this class, you will only be able to conduct about half of the work of a full systematic review during this course. Also, in many cases, the narrowness of the review requirements for this class will lead to a manuscript that is not competitive for publication in a peer-reviewed journal. Thus, in many cases, you would have to expand your literature search beyond the course requirements to make this manuscript sufficient for acceptance for publication. Other types of reviews (e.g., narrative) will be considered on a case-by-case basis.

The final project will be completed incrementally throughout the course and will consist of the following parts:

FINAL PROJECT PART 1 (5%)

<u>Manuscript topic selection and protocol/plan</u>: You (and your co-author, if applicable) will provide the central question/topic of your manuscript, including the dataset you will analyze and any collaborators who will assist you with the statistical analyses, should you choose the empirical manuscript option. Due to time constraints, I cannot provide any literature search/statistical consultation or conduct any statistical analyses for these projects, but you can contact our HEB librarian, Jane Morgan Daniel, for input on your search strategy. For data papers, please include your primary hypotheses along with the specific variables you will examine and the statistical analyses that will be undertaken to address these hypotheses. For the systematic review option, please include two databases you will search for literature (e.g., PsychInfo, MedLine; Google Scholar is not

acceptable), an initial set of keywords (preferably using Boolean expressions) you will use to search, and an initial set of criteria for papers to be included in your review (preferably attached to your assignment in a JBI Protocol Template). This assignment has no strict word or page limit; however, it should be at most 2-3 pages (not including your protocol attachment). There may be a possibility for minor changes to search terms or databases, hypotheses and specific variables selected, with instructor permission; however, your general topic and selected terms and databases, or dataset will not be changeable except in the event of a problem that arises that will make the completion of a manuscript with that topic and dataset impossible. Again, this change would be with the instructor's permission only.

FINAL PROJECT PART 2 (5%)

<u>Journal outlet selection with brief rationale</u>: Collaboratively, with your co-author, you will select an appropriate journal outlet given your manuscript topic along with a brief 1-2 paragraph rationale for your choice.

FINAL PROJECT PART 3 (5%)

<u>Initial manuscript draft</u>: This will be a complete draft of your manuscript, including all components as specified per APA style, except the abstract, which will be omitted. You will include an authorship determination form along with this assignment.

FINAL PROJECT PART 4 (15%)

<u>Response to informal critiques of the initial draft of the manuscript (5%) and revision (10%)</u>: This project component will have two main parts. (A) First, you will respond via Canvas to two informal critiques of your initial draft, one from me and one from one of your class colleagues. Both informal critiques will include an overview via Canvas message from me and comments directly in your manuscript draft. Your responses to the informal critiques will make up 5% of your final grade. (B) The second part will be a revised, second complete draft of your manuscript, including the abstract, which will make up 10% of your final grade. You will include an updated authorship determination form along with this assignment, if necessary.

FINAL PROJECT PART 5 (5%)

<u>Cover letter for submission of your revised manuscript to your selected journal outlet:</u> You will complete a cover letter to accompany your revised, second complete manuscript draft. This letter will be addressed to the Editor-in-Chief of your selected journal. The cover letter will be comprised of the following:

- 1. One paragraph statement that the research and manuscript drafting processes were conducted ethically.
- 2. One paragraph overview of the results reported in your manuscript.
- 3. One paragraph description of the importance and novel contribution to the field/extant literature that your manuscript offers.
- 4. Three suggested reviewers who are experts in your subject area and would be qualified to review your manuscript, along with their contact information.

FINAL PROJECT PART 6 (15%)

<u>Response to formal critiques (5%) and final version of the manuscript (10%):</u> (A) You will receive formal critiques of the second, revised version of your manuscript, one from me and one from one of your class colleagues. These formal critiques will not include comments on the manuscript draft itself but will instead mirror a real peer review. You will write a formal response addressing each reviewer's comment using my real example as a guide, stating whether you revised the manuscript accordingly and, if so, what changes you made. Please also identify in parentheses the page number where each change is located in the manuscript. This formal, written response will make up 5% of your final grade. (B) Lastly, a final draft of your manuscript revised based on the formal, written critique will make up 10% of you and your co-author's final grade.

EXTRA CREDIT

Any requests for extra credit or special exceptions to these grading policies will be interpreted as an honor code violation (i.e., asking for preferential treatment) and handled accordingly.

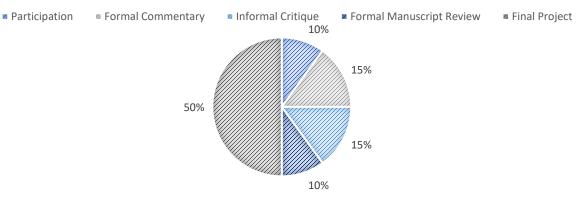
Grading

OVERVIEW

Grades will be uploaded directly into Canvas. Grades are usually available within 2-3 weeks, but please understand, writing feedback takes time. More detailed information regarding current UF grading policies can be found here: <u>https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/</u>.

GRADE BREAKDOWN

Evaluation Components	Approximate % of Total Grade
Participation	60/600 =10%
Formal Commentary Part 1	30/600 = 5%
Formal Commentary Part 2	60/600 =10%
Informal Critique of Manuscripts Part 1	30/600 = 5%
Informal Critique Manuscripts Part 2	60/600 = 10%
Formal Manuscript Review	60/600 = 10%
Final Project Part 1	30/600 = 5%
Final Project Part 2	30/600= 5%
Final Project Part 3	30/600 = 5%
Final Project Part 4	90/600 = 15%
Final Project Part 5	30/600 = 5%
Final Project Part 6	90/600 = 15%



GRADING SCALE

Letter	Points Needed to Earn	Percent of Total Points Associated with	GPA Impact of Each
Grade	Each Letter Grade	Each Letter Grade	Letter Grade
Α	600*.94 = 564	94%>	4.0
A-	600*.9 = 540	90%	3.67
B+	600*.87 = 522	87%	3.33
В	600*.84 = 504	84%	3.0
В-	600*.8 = 480	80%	2.67
C+	600*.77 =	77%	2.33

C	600*.74 =	74%	2.0
C-	600*.7 =	70%	1.67
D+	600*.67 =	67%	1.33
D	600*.64 =	64%	1.0
D-	600*.6 =	60%	0.67
E		0%	0

SUCCESS AND STUDY TIPS FROM A FORMER STUDENT

- The weekly readings are essential to project completion, especially early in the semester (e.g., the formal commentary).
- You cannot just open the assignment and expect to be able to complete it without first watching lectures, completing assigned readings, and planning—allot enough time for this (i.e., don't wait until 11 PM on the due date!).
- Come prepared with ideas and concerns when you attend Power Hour. This is your opportunity to get your questions answered early and often!
- Writing can be intimidating—build connections and support systems with your peers early and use them.
- Start FINAL PROJECT PART 3 (i.e., 1st draft) early.

University Policies

ATTENDANCE POLICY

While I will not be taking attendance per se, there will be a course participation component to your grade (10%). You will find it challenging to excel in this course if you do not attend Power Hours. There will be weekly Power Hours, and all MS students must attend one per month (four total over the semester). PhD students must attend 12. These meetings will be highly interactive, with a mixture of instruction, discussions, and "workshop" sessions where you work together to critique each other's writing with my help.

PERSONAL CONDUCT POLICY

Students are expected to exhibit behaviors that reflect highly upon themselves and our University. UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/) specifies a number of behaviors that violate this code and the possible sanctions. Furthermore, you must report any condition that facilitates academic misconduct to the appropriate personnel. Please consult the instructor or TA in this class if you have any questions or concerns.

AI AND ACADEMIC INTEGRITY

"Generative AI has undeniably made a significant impact in the classroom, ushering in both opportunities and challenges. On the positive side, generative AI-driven tools offer innovative approaches to curriculum development and instructional design that can foster a dynamic learning environment. However, the integration of generative AI in the classroom has brought academic integrity into sharper focus. The ease with which AI-generated content can be produced has heightened the risk of plagiarism and unauthorized assistance. Maintaining academic honesty in the face of this technological advancement is paramount." https://teach.ufl.edu/resource-library/academic-integrity-in-the-age-of-ai/

SUBMISSION OF ACADEMIC WORK PURCHASED OR OBTAINED FROM AN OUTSIDE SOURCE INCLUDING AI

Per the student handbook, "Submission of Academic Work Purchased or Obtained from an Outside Source. A Student must not submit as their own work any academic work in any form that the Student purchased or otherwise obtained from an outside source, including but not limited to:

1. Academic work in any form generated by an Entity (this includes but is not limited to generative artificial intelligence, large language models, content generation bots, or other non-human intelligence or digital tools);

 Academic materials in any form prepared by a commercial or individual vendor of academic materials;

3. A collection of research papers, tests, or academic materials maintained by a Student Organization or other entity or person,

4. Any other sources of academic work."

PLAGIARISM

Per the student handbook, "Plagiarism. A Student must not represent as the Student's own work all or any portion of the work of another person or Entity (this includes but is not limited to generative artificial intelligence, large language models, content generation bots, or other non-human intelligence or digital tools). Plagiarism includes but is not limited to:

1. Stealing, misquoting, insufficiently paraphrasing, or patch-writing.

 Self-plagiarism, which is the reuse of the Student's own submitted work, or the simultaneous submission of the Student's own work, without the full and clear acknowledgment and permission of the Faculty to whom it is submitted.

3. Submitting materials from any source without proper attribution.

4. Submitting a document, assignment, or material that, in whole or in part, is identical or substantially identical to a document or assignment the Student did not author.

MAKE-UP POLICY

A student experiencing an illness should visit the UF Student Health Care Center or their preferred healthcare provider to seek medical advice and obtain documentation. If you have an illness, family emergency, or death, please contact the Dean of Students Office (www.dso.ufl.edu) and follow the DSO Care Team procedures for documentation and submission of a request for make-up assignment (https://care.dso.ufl.edu/instructor-notifications/). The DSO will contact the instructor. Do not provide any documentation. The DSO is qualified to receive and verify the documents you provide. The instructor will follow the recommendations from the DSO. Requirements for class attendance and make-up exams, assignments, and other work in this course will be consistent with university policies that can be found in the online catalog at: https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx.

ACCOMMODATING STUDENTS WITH DISABILITIES

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the Disability Resource Center by visiting their Get Started page at https://disability.ufl.edu/students/get-started/. Students must share their accommodation letter with their instructor and discuss their access needs as early as possible in the semester.

COURSE EVALUATIONS

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online. Students can complete evaluations in three ways:

- 1. The email they receive from GatorEvals,
- 2. Their Canvas course menu under GatorEvals, or
- 3. The central portal at https://my-ufl.bluera.com

Guidance on how to provide constructive feedback is available at https://gatorevals.aa.ufl.edu/students/. Students will be notified when the evaluation period opens. Summaries of course evaluation results are available to students at https://gatorevals.aa.ufl.edu/students/.

COPYRIGHT POLICY

The materials used in this course are copyrighted. The content presented is the property of UF and may not be duplicated in any format without permission from the College of Health and Human Performance and UF and may not be used for any commercial purposes. Content includes but is not limited to syllabi, videos, slides, quizzes, exams, lab problems, in-class materials, review sheets, and additional problem sets. Because these materials are copyrighted, you do not have the right to copy or distribute the course materials unless permission is expressly granted. Students violating this policy may be subject to disciplinary action under the UF Conduct Code.

DISCLAIMER

This syllabus represents the objectives and tentative plans for the course. As we go through the semester, those plans may need to change to enhance the class learning opportunity. Such changes will be communicated, are common, and should be expected.

Getting Help

•	U Matter, We Care:	umatter@ufl.edu	352-392-1575
•	Counseling and Wellness Center:	counseling.ufl.edu	352-392-1575
٠	Sexual Assault Recovery Services:		352-392-1161
٠	University Police Department:	police.ufl.edu	352-392-1111
AC	ADEMIC RESOURCES		
•	E-learning Technical Support:	lss.at.ufl.edu/help.shtml	352-392-4357
•	Career Connections Center:		352-392-1601
٠	Career Assistance and Counseling:	<u>career.ufl.edu</u>	
•	Library Support:	<u>cms.uflib.ufl.edu/ask</u>	
•	Teaching Center:	teachingcenter.ufl.edu	352-392-2010 or 352-392-6420
٠	Writing Studio	writing.ufl.edu/writing-studio/	352-846-1138
•	On-Campus Student Complaints:	sccr.dso.ufl.edu/policies/stude	nt-honor-code-student-conduct-code/
	On-Line Students Complaints:	distance.ufl.edu/student-comp	laint-process/

CIVILITY, ACCESSIBILITY, AND COMMUNITY RESOURCES

Office of the Chief Diversity Officer (CDO) <u>www.cdo.ufl.edu/</u>

Weekly Schedule Assignments Due Sunday at 11:59 PM

Week	Торіс	Reading/Due	Date	%
Week 1	Syllabus Science and Scientific Communication Literature Sources / APA Formatting Reading a Scientific Research Article Comments on Published Articles	Reading: Hoffman Ch. 1, 4, 10 Due: FORMAL COMMENTARY PART 1	1/19 11:59P	5%
Week 2	Fundamentals of Scientific Writing Style Fundamentals of Scientific Writing Composition Tone and Style Writing with Others	Reading: Hoffman Ch. 2-3; Silva Ch. 2-3 Due: FORMAL COMMENTARY PART 2	1/26 11:59P	10%
Week 3	Research Papers (i.e., Empirical Report) Review Articles (i.e., Systematic/Scoping) Writing Groups	Reading: Hoffman Ch. 7, 11 Due: FINAL PROJECT PART 1 (Topic Selection & Protocol/Plan)	2/2 11:59P	5%
Week 4	Basics of Statistics Data, Figures, and Tables How to Pick a Journal	Reading: Hoffman Ch. 5-6; Silva Ch. 1 Due: INFORMAL CRITIQUES OF MANUSCRIPTS PART 1	2/9 11:59P	5%
Week 5	Writing the Intro / Method Writing the Results / Discussion Arcana and Miscellany	Reading: Silva Ch. 4-8 Due: FINAL PROJECT PART 2 (Journal Selection & Rationale)	2/16 11:59P	5%
Week 6	<u>No Lecture – Work on 1st Draft</u>	Reading: See Canvas	2/23 11:59P	
Week 7	Lecture as Needed	Reading: See Canvas Due: FINAL PROJECT PART 3 (<u>1st Draft)</u>	3/2 11:59P	5%
Week 8	Revising and Editing Dealing with Journals	Reading: Hoffman Ch. 8; Silva Ch. 9 Due: INFORMAL CRITIQUES OF MANUSCRIPTS PART 2	3/9 11:59P	10%
Week 9	Lecture as Needed	Reading: See Canvas Due: FINAL PROJECT PART 4A (Informal Critiques Responses)	3/16 11:59P	5%
Spring Break	<u>No Lecture – Work on 2nd Draft</u>	Reading: See Canvas	3/23 11:59P	
Week 10	Lecture as Needed	Reading: See Canvas Due: FINAL PROJECT PART 4B (2 nd Draft)	3/30 11:59P	10%
Week 11	Peer Review Process	Reading: See Canvas Due: FORMAL MANUSCRIPT REVIEW	4/6 11:59P	10%
Week 12	Cover Letters	Reading: See Canvas Due: FINAL PROJECT PART 5 (Cover Letter)	4/13 11:59P	5%
Week 13	Response to Reviewers	Reading: See Canvas Due: FINAL PROJECT PART 6A (Formal Critiques Responses)	4/20 11:59P	5%
Week 14	<u>No Lecture – Work on 3rd Draft*</u>	Reading: See Canvas Due: FINAL PROJECT PART 6B <u>(Final Draft)*</u>	4/27	10%
Bonus Week	Issues in Academic Publishing Predatory Journals	* <u>Note:</u> In 2025, UF moved from a 16- to a 15-week semester, including spring break, leaving 14 weeks of instruction so the final draft is due the same week as the no lecture week (rather than the week after).		