

## **College Of Health & Human Performance Council of Principal Investigators Operating Code**

### **Article 1: Objective and Purpose**

The Council of Principal Investigators (CPI) provides advice and opinions on issues pertaining to the research enterprise in the College of Health and Human Performance. An additional purpose is to promote research endeavors. A representative from the CPI serves on the College Council.

### **Articles 2 and 3: Membership and Terms of Service**

The CPI consists of two faculty from each department. The Associate Dean for Research serves as ex-officio member. Members will serve for two years with term limits set at two consecutive two-year terms. Typically, terms of service will begin in the Fall semester. The CPI Chair will serve as its representative on the College Council.

### **Article 4: Election of Members**

Members will be elected via a vote of full-time, tenured or tenure track faculty in each department. Eligible members are Principal or Co-Principal Investigators on externally sponsored research projects at the time of election. Faculty not eligible to serve or who decline to be considered will have their names excluded from the ballot. Elections will usually be held early in the Fall semester.

The Office of Research will coordinate the election. The Associate Dean for Research will certify the election results and notify the elected members as well as report the results to the College. Tie votes will be broken by a second or third vote within the respective department.

In the event a vacancy occurs on the CPI, an election to fill the unexpired term of the vacating member will proceed within a department as soon as possible. Likewise, when a vacancy exists because of eligibility restrictions, as soon as a department faculty member becomes eligible, an election will be held.

### **Article 5: Responsibilities**

Members are elected to represent the interests and concerns of the college research faculty to the Dean and to the Administrative Committee by providing a forum for communication to and from Principal Investigators on research topics of interest. In addition, through membership on the College Council, the CPIs provide input on the development of policy and procedures that influence the research agenda and practices of the College.

Additional responsibilities include: elect CPI chair/representative to the CHHP College Council; review nominations and recommend to the Dean the recipient of the UF Research Foundation Professorship Award; review nominations and select faculty to receive CHHP Professional Research Development Leave Program awards; review nominations and recommend faculty for UF Research Foundation Doctoral Dissertation Advising/ Mentoring Awards; and review Research Opportunity Seed and/or Bridge Grants.

**Article 6: Officer and Duties**

The only officer of the CPI shall be the chair who will be elected for a two-year term.

The chair is responsible for the conduct of meetings and setting the agenda with input from the members and the Associate Dean of Research. The chair serves as the CPIs representative to the College Council and is responsible for communicating with the Associate Dean for Research and the Dean on matters of concern to the Principal Investigators.

**Article 7: Meetings**

The CPIs will meet or communicate electronically, early in the Fall semester to elect a chair. Meetings may be called by any member of the CPIs, by the Associate Dean for Research, or by the Dean for discussing items of concern.

**Article 8: Amendments**

Amendments to this Operating Code may be proposed by any current Principal Investigator of the College including those holding administrative positions. These amendments will be presented along with an appropriate rationale to the CPI for review to ensure consistency with this operating code and the College Constitution. The proposed amendment will be presented to the CPI for review. A simple majority of those voting will be required for approval.

Approved by College Council: August 29, 2007

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