

College of Health and Human Performance Awards Committee Operating Code

Article 1 – Objective and Purpose

The Awards Committee serves to 1) solicit nominations for designated awards offered by the College and University to its faculty and alumni; 2) review and select recipients for College awards; and, 3) make recommendations to the Dean for University awards. This Committee also serves to advise the Dean on issues pertaining to faculty and alumni awards.

Article 2 - Membership

Members on the Committee are appointed by the Dean from faculty nominated by their Department Chairs. Each department has a representative on this Committee. The Dean appoints the Committee Chair.

Article 3 – Terms of Service

Members shall serve for one academic year unless selected to fulfill the unexpired term of a member. The term of service begins fall semester.

Article 4 – Appointment of Members

The Dean solicits nominations for this committee annually from Department Chairs and appoints members. Additional members are appointed by the Dean when warranted by the stipulations of the award. For example, selected alumni of the college will be appointed by the Dean to serve within the sub-committee that selects alumni for induction to the HHP Alumni Hall of Fame. In the event a vacancy occurs on the committee, the Dean appoints a faculty member to fill the unexpired term of the vacating member.

Article 5 – Officer and Duties

The only officer of the Awards Committee is the chair, who is appointed annually by the Dean. The chair serves a one-year term. The chair is responsible for the conduct of meetings and setting the agenda with input from the members.

Article 6 - Meetings

The Committee meets at the beginning of the fall semester to determine the tasks required to carry out its responsibilities and to designate meeting times for the year. Meetings may be called by the Chair, any member of the Committee, or by the Dean for the purpose of discussing items of concern or interest.

Article 7 – Amendments

Amendments to this Operating Code may be proposed by any Committee member. These amendments will be presented along with an appropriate rationale to the Dean and College Council. A simple majority of College Council members voting will be required for approval.

Approved by College Council: October 23, 2007

