

(Information Page)

### **CHHP Alumni Hall of Fame Award**

Each spring, HHP selects outstanding alumni to be recognized. To be eligible to receive this prestigious honor, alumni must have graduated from HHP at least 10 years prior to their nomination and have demonstrated significant contributions related to HHP's mission and/or enhancement of quality of life for others. These contributions would typically be those deemed to be accomplishments "above and beyond" their employment responsibilities.

#### **Criteria:**

To be considered for this recognition the individual will:

1. Have received a degree from the College.
2. Have been recognized for his/her contributions at the local, state, regional, national or international level(s).
3. Be 10 years from the date of graduation.
4. Posthumous awards will be considered, but will be limited to **1** in any given year.

#### **Selection Process:**

1. The Dean shall appoint a committee that has representation from all departments of the College. In addition at least one College Alumni, Advisory Council and/or Retired Faculty member will be invited to serve on the committee. The Chair will be appointed by the Dean.
2. Nominees received by **the third week of December** will be given full consideration.
3. Any individual may nominate alumni for this award.
4. Individuals making the nominations will provide comments supportive of the nomination at the spring awards ceremony.
5. Individuals nominated will be notified of the nomination by mail and invited to submit any additional documentation for the committee.
6. Supporting documentation includes such items as the letters of nomination, biographical sketches, or resumes.
7. The committee will vote and make its recommendation to the Dean who will notify the honoree(s).

(Nominations Page)

**Alumni Hall of Fame Award Nomination Form**  
College of Health and Human Performance  
University of Florida

Name: \_\_\_\_\_

Class Year: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

**Please attach Statement of Nomination on separate sheet.** Also include any additional information or materials you believe will be helpful to the committee. (Your candidate will not be considered without a nomination statement.)

**Timeline and Procedures:**

1. Nominations can be received at any time prior to **the second week of December.**
2. Upon receipt of a nomination, a letter will be sent to the nominee advising her/him of the nomination. Nominators or the nominees are requested to submit the appropriate documentation (resume, media clip, etc.) for consideration by the selection committee.
3. All nominations with supporting documentation received by **the second week of January** will be included in the nominee's packet for consideration by the committee.
4. The selection process will be completed by **the first of February** of that calendar year.
5. The Dean, on behalf of the committee, will make the formal notification to the awardees and issue an invitation to attend the event in which she/he will be recognized.

Your name: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mail to: Dr. Steve Dorman, Dean  
University of Florida  
College of Health & Human Performance  
P.O. Box 118200  
Gainesville, FL 32611-8200